



## Synapcity Board Director Role Description

As a Board Director with Synapcity, you will be part of a team that will explore and establish the organization's new vision and strategic direction, while ensuring the organization remains healthy and well-positioned in the various communities of Ottawa. If you are a strong connector who wants to create a city that listens to its citizens, strengthens neighbourhoods and rewards innovative thinking, then Synapcity is the place for you to make an impact.

**Expected Outcomes:** In its first decade, Synapcity developed the Civics Boot Camp program, which turned hundreds of citizens into active CityMakers, using real-life case studies from local organizations. In our next decade, we aim to become a fixture of Ottawa's local democracy. With new programs focused on facilitation training and civic engagement, we're poised to play a key role in shaping Ottawa's future by building our collective capacity for change.

### Desired Candidate Experience:

- local organizing & activism
- equity, diversity & inclusion
- facilitation & hosting skills
- municipal affairs & issues
- communications
- board governance

### Expectations of Directors:

- Supporting and developing Synapcity's vision, mission, and values;
- Informing yourself of the issues affecting Ottawa's communities; •
- Attending and contributing to all Board meetings;
- Preparing for all Board meetings by reading agendas, minutes and other reports;
- Understanding and executing the fiduciary responsibilities of the Board; •
- Representing Synapcity publicly, including through social media channels; •
- Attend Synapcity events whenever possible;
- Ensuring legal and regulatory compliance;

- Developing equity, diversity and inclusion standards;
- Declaring any potential conflicts of interest;
- Upholding privacy and confidentiality;
- Upholding the board's decisions.

We estimate approximately ten to twenty hours per month is required for these roles.

**Term:** Directors will serve the board for rolling terms of up to 3 years. (**Note:** This is expected to be the last group of appointed Board members, before we transition to a membership model and elected Board starting in the future.)

***Synapcity acknowledges that we operate on the unceded, unsundered Territory of the Anishinaabe Algonquin Nation whose presence here reaches back to time immemorial, and whose land is now home for many diverse First Nations, Inuit and Métis peoples from across Turtle Island. Synapcity acknowledges our responsibilities to Indigenous sovereignty as an essential part of our work as city builders.***

***Synapcity aims to engage and embody the perspectives of the full diversity of residents throughout Ottawa and surrounding communities, and to hold equitable space for meaningful dialogue and action for democracy within it. As such, we strongly encourage individuals with lived experience of historic disadvantage to join our board of directors.***

**Please contact [hello@synapcity.ca](mailto:hello@synapcity.ca) if you would like to be considered for the Synapcity Board.**